



Faculty Mentor Contract

McNair Scholar: _____

Faculty Mentor: _____

Research Interest: _____

Faculty Mentor Responsibilities

Spring Semester

f

Finalize preparation for research project including purchase of supplies and materials

f Ensure Scholar is enrolled in undergraduate research course for Summer I

Summer Session I

f Supervise McNair Scholar during required research internship period

f Meet with Director midsummer or as needed to monitor progress of Scholar

f Hold Scholar accountable for time and quality of effort on research project

f Meet personally with Scholar weekly during Research Internship and approve weekly reports submitted to McNair Office

f Make arrangements to have a responsible proxy available for Scholar if unavailable for any extended period

Fall Semester

f Assist Scholar with preparing research in publication style for peer review and possible submission to a professional journal

f Assist Scholar with submission of final project research paper and preparing for oral presentations

f Submit Faculty Mentor portion of McNair grade to Director

f Make effort to attend the following events with Scholar to provide academic and collegiate support:

o Oral Defense (October 2024)

o Research Symposium (November, 2024)

Continuing (as Appropriate)

f Provide support and motivation to Scholar as needed

f If part of a research team, treat the Scholar as a full member of the team, complete with responsibilities and privileges

f Invite Scholar to professional meetings, seminars, conferences, etc. (McNair Program may be able to assist with expenses for Scholar)

f Assist Scholar in formulating professional goals that will lead to the doctorate

f Contact Director regarding concerns or suggestions for program improvement

Faculty Mentor will receive a stipend for mentoring the Scholar which will be provided following the completion of the McNair Research year.