



Name (First, MI, Last)	Social Security No.	Date
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C. Work History

(Start with your present position and go back for 10 years or to your 16th birthday, whichever is later. You may include volunteer work. Account for periods of unemployment in separate blocks in order. Include military service. Use blank sheets if you need more space. Include your name, SSN, and date on each sheet.)

May the US Postal Service ask your present employer about your character, qualifications, and employment record? A "No" will not affect your consideration for employment opportunities.

4.	Dates of Employment (<i>Month & Year</i>) From _____ To _____	Grade If Postal, Federal Service or Military	Starting Salary/Earnings \$ _____ per _____
	Exact Position Title _____ Average Hours per Week _____	Number and Kind of Employees Supervised	Present Salary/Earnings \$ _____ per _____
Name of Employer and Complete Mailing Address		Kind of Business (<i>Manufacturing, etc.</i>)	Place of Employment (<i>City & State</i>)
		Name of Supervisor	Telephone No. (<i>If known</i>) ()

Reason for Leaving

Description of Duties, Responsibilities, and Accomplishments

D. Veteran Preference (Answer all parts. If a part does not apply, answer "No".)		
	Yes	No

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E. Other Information

		Yes	No
1. Are you one of the following: a United States citizen, a permanent resident alien, a citizen of American Samoa or any other territory owing allegiance to the United States?			
2. RESERVED FOR OFFICIAL USE			
3. RESERVED FOR OFFICIAL USE			
If you answer "Yes" to question 4 and/or 5, give details in Section F below. Give the name, address (including ZIP Code) of employer, approximate date, and reasons in each case.	4. Have you ever been fired from any job for any reason?		
	5. Have you ever quit a job after being notified that you would be fired?		
6. Do you receive or have you applied for retirement pay, pension, or other compensation based upon military, postal, or federal civilian service? (If you answer "Yes," give details in Section F.)			
7a. Have you ever been convicted of a crime or are you now under charges for any offense against the Law? You may omit: (1) any charges that were dismissed or resulted in acquittal; (2) any conviction that has been set aside, vacated, annulled, expunged, or sealed; (3) any offense that was finally adjudicated in a juvenile court or juvenile delinquency proceeding; and (4) any charges that resulted only in a conviction of a non-criminal offense. All felony and misdemeanor convictions and all convictions in state and federal courts are criminal convictions and must be disclosed. Disclosure of such convictions is required even if you did not spend any time in jail and/or were not required to pay a fine.			
7b. While in the military service were you ever convicted by special or general court martial? If you answer "Yes" to question 7a and/or 7b, give details in Section F. Show for each offense: (1) Date of conviction; (2) Charge convicted of; (3) Court and location; (4) Action taken. Note: A conviction does not automatically mean that you cannot be appointed. What you were convicted of, and how long ago, are important. Give all of the facts so that a decision can be made.			
8. Are you a former Postal Service or Federal Employee not now employed by the US Government? If you answer "Yes," give in Section F, name of employing agency(ies), position title(s), and date(s) employed.			
9. Does the US Postal Service employ any relative of yours by blood or marriage? Postal officials may not appoint any of their relatives or recommend them for appointment in the Postal Service. Any relative who is appointed in violation of this restriction can not be paid. Thus it is necessary to have information about your relatives who are working for the USPS. These include: mother, father, daughter, son, sister, brother, aunt, uncle, first cousin, niece, nephew, wife, husband, mother-in-law, father-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, stepfather, stepmother, stepdaughter, stepson, stepsister, stepbrother, half sister, and half brother. If you answer "Yes" to question 9, give in section F for such relatives: (1) Full name; (2) Present address and ZIP Code; (3) Relationship; (4) Position title; (5) Name and location of postal installation where employed.			
10. Are you now dependent on or a user of ANY addictive or hallucinogenic drug, including amphetamines, barbiturates, heroin, morphine, cocaine, mescaline, LSD, STP, hashish, marijuana, or methadone, other than for medical treatment under the supervision of a doctor?			

F. Use This Space for Detailed Answers (Use blank sheets if you need more space. Include your name, SSN, and date on each sheet.)

G. Certification		Enter number of additional sheets you have attached as part of this application:	
I certify that all of the statements made in this application are true, complete, and correct to the best of my knowledge and belief and are in good faith.	Signature of Applicant		Date Signed

Disclosure by you of your Social Security Number (SSN) is mandatory to obtain the services, benefits, or processes that you are seeking. Solicitation of the SSN by the USPS is authorized under provisions of Executive Order 9397, dated November 22, 1943. The information gathered through the use of the number will be used only as necessary in authorized personnel administration processes.

A false or dishonest answer to any question in this application may be grounds for not employing you or for dismissing you after you begin work, and may be punishable by fine or imprisonment. (US Code, Title 18, Sec. 1001). All information you give will be considered in reviewing your application and is subject to investigation.