

Off-Campus Risk Assessment Form

6. Please provide a copy of the proposed waivers for the event including a description of potential risks which the participants may encounter that may pose additional risks such as mountainous terrain, exposure to animals, snow activities, high-altitudes, sports, etc.

7. For overnight trips, describe how the leaders and participants have been provided travel safety and preparation, detailed itineraries, and cultural orientations. _____

8. Describe the emergency response plan (or attach written plan) and the training and preparation the Event Coordinator(s) and group leaders have received to implement the plan.

9. Describe the First Aid training/certification for staff and the first Aid equipment which will be taken on the event.

10. If needed, describe the ADA accommodations that have been considered and implemented:

11. If possible, has a safety walk-through of the facility(ies) been performed? If so, please describe what adjustments have been made to help minimize risks/injuries (Consider: fire-safety; excessive noise levels; slip/trip/fall hazards such as uneven, wet, unstable surfaces; protruding or sharp objects; ; temperature/weather extremes; secure overhead objects; escape routes/exits/hallways clear, etc.): _____

12. Are there other potential risks that you would like to or discuss with Risk Management?

Submit the Risk Assessment Form to the Office of EHS & Risk Management

Email: riskmanagement_ehs@lamar.edu

Fax: 409-880-7977